

**Open Burn Pit Registry**  
**Airborne Hazard Self-Assessment Questionnaire**  
**Web-Accessible: VA Form 10-10066**

**OMB 2900-XXXX**

**A. JUSTIFICATION**

**1. Explain the circumstances that make the collection of information necessary. Identify legal or administrative requirements that necessitate the collection of information.**

Public Law 112-260 Section 201, enacted by President Obama on 10 January 2013, requires VA to establish and maintain an “Open Burn Pit Registry” no later than one year from enactment. The Secretary of Veterans Affairs may “include any information in such registry that the Secretary of Veterans Affairs determines necessary to ascertain and monitor the health effects of the exposure of members of the Armed Forces to toxic airborne chemicals and fumes caused by open burn pits”.

**2. Indicate how, by whom, and for what purposes the information is to be used; indicate actual use the agency has made of the information received from current collection.**

Information collected is voluntary and will be used to provide outreach and quality health services to Open Burn Pit Registry participants and improve VA’s ability to understand the health effects of the exposure to “fumes caused by open burn pits” and other airborne hazards of deployment such as particulate matter (PM). Participant health concerns, demographics, deployment information, environmental monitoring data, self-reported exposures, health status, and health care utilization will be monitored over time through routine and ad hoc analysis to improve health care programs and develop hypotheses as to the health effects of exposures. Researchers may access the data to merge with other data sets in IRB approved research studies to test hypothesis or solicit participation in research studies. Data may be used to target outreach to Veterans with specific exposures or health status of concern. Registry data will be maintained in accordance with federal privacy and information security standards. Data will be obtained via World Wide Web accessible self-assessment questionnaires, in-person clinical health examinations and other data sources available to the VA. Data elements include individual health concerns, demographic, environmental monitoring, self-reported exposures, health status, clinical evaluation, medical diagnosis, medical procedure and other ancillary health care, health care process, and communication preference data. Individuals eligible for the registry include those that deployed as part of the Armed Forces to contingency operations in Iraq and Afghanistan after September 11, 2001, who may have been exposed to burn pit emissions or other potential airborne environmental hazards during deployment to Operation Enduring Freedom, Operation Iraqi Freedom, Operation New Dawn, or the Persian Gulf War as defined in Title 38 United States Code (U.S.C.) § 101(33).

**3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g. permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden.**

Self-assessments will be completed using a internet information technology solution to improve access by removing the requirement to travel to VA facilities to complete the questionnaire.

**4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.**

There are no existing registries that will satisfy the legislative mandate of Pub L. 112-260 section 260.

**5. If the collection of information impacts small businesses or other small entities, describe any methods used to minimize burden.**

Since these are applications for individual benefits, no small businesses or other small entities are impacted by the information collection

**6. Describe the consequences to Federal program or policy activities if the collection is not conducted or is conducted less frequently as well as any technical or legal obstacles to reducing burden.**

VA is required to establish the registry by 10 January 2014 per Public Law 112-260.

**7. Explain any special circumstances that would cause an information collection to be conducted more often than quarterly or require respondents to prepare written responses to a collection of information in fewer than 30 days after receipt of it; submit more than an original and two copies of any document; retain records, other than health, medical, government contract, grant-in-aid, or tax records for more than three years; in connection with a statistical survey that is not designed to produce valid and reliable results that can be generalized to the universe of study and require the use of a statistical data classification that has not been reviewed and approved by OMB.**

There are no such special circumstances.

**8. a. If applicable, provide a copy and identify the date and page number of publication in the Federal Register of the sponsor's notice, required by 5 CFR 1320.8(d), soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice and describe actions taken by the sponsor in responses to these comments. Specifically address comments received on cost and hour burden.**

**TO BE COMPLETED BY 10B4 AFTER PUBLICATION OF 60-DAY FRN**

The notice of Proposed Information Collection Activity was published in the Federal Register on Wednesday, June 5, 2013 (Volume 78, Number 108, Page 33894-33895). VHA has received several comments in response to this notice.

**b. Describe efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, clarity of instructions and recordkeeping, disclosure or reporting format, and on the data elements to be recorded, disclosed or reported. Explain any circumstances which preclude consultation every three years with representatives of those from whom information is to be obtained.**

Outside consultation is conducted with the public through the 60- and 30-day Federal Register notices. Interagency coordination of the VA response to open burn pit and other airborne health hazards included a VA sponsored study by the Institute of Medicine (IOM) released in October of 2011, a DoD sponsored study by the National Research Council in 2009 of the DoD Enhanced Particulate Matter Study, and frequent collaboration with the national Institute of Occupational Safety and Health (NIOSH), Centers for Disease Control and Prevention (CDC), and academic institutions. Veteran Service Organizations (VSO) were invited to provide opening remarks during an Airborne Hazard Symposium in August 2012. VHA has briefed the Veteran Service Organizations twice during an established quarterly VHA-VSO meeting.

**9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.**

No payment or gift is provided to respondents.

**10. Describe any assurance of privacy to the extent permitted by law provided to respondents and the basis for the assurance in statute, regulation, or agency policy.**

Information on these forms will become part of a system of records which complies with the Privacy Act of 1974. This system is identified as "Open Burn Pit Registry (to be published)" as set forth in the Compilation of Privacy Act Issuances via online GPO access at <http://www.gpoaccess.gov/privacyact/index.html>

**11. Provide additional justification for any questions of a sensitive nature (Information that, with a reasonable degree of medical certainty, is likely to have a serious adverse effect on an individual's mental or physical health if revealed to him or her), such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private; include specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.**

There are no questions of a sensitive nature.

**12. Estimate of the hour burden of the collection of information:**

**a. The number of respondents, frequency of responses, annual hour burden, and explanation for each form is reported as follows:**

<b>Open Pit Burn Registry</b>	<b>No. of respondents</b>	<b>x No. of responses</b>	<b>Equals</b>	<b>x No. of minutes</b>	<b>Equals</b>	<b>÷ by 60=</b>	<b>Number of Hours</b>
VA Form 10-10066	50,000	1	50,000	30	1,500,000		25,000

**b. If this request for approval covers more than one form, provide separate hour burden estimates for each form and aggregate the hour burdens in Item 13 of OMB 83-I.**

This request covers only one form.

**c. Provide estimates of annual cost to respondents for the hour burdens for collections of information. The cost of contracting out or paying outside parties for information collection activities should not be included here. Instead, this cost should be included in Item 14.**

VA does not require any additional recordkeeping. The cost to the respondents for completing these forms is \$575,000 (\$23 per hour x 25,000 burden hours).

**13. Provide an estimate of the total annual cost burden to respondents or recordkeepers resulting from the collection of information. (Do not include the cost of any hour burden shown in Items 12 and 14).**

- a. There is no capital, start-up, operation or maintenance costs.
- b. Cost estimates are not expected to vary widely. The only cost is that for the time of the respondent.
- c. There is no anticipated recordkeeping burden.

**14. Provide estimates of annual cost to the Federal Government. Also, provide a description of the method used to estimate cost, which should include quantification of hours, operation expenses (such as equipment, overhead, printing, and support staff), and any other expense that would not have been incurred without this collection of information. Agencies also may aggregate cost estimates from Items 12, 13, and 14 in a single table.**

An IT development will be required to support this assessment. Costs for similar web solution and registry database project development, operations, and sustainment were used. Analysis of the data and staff education may require contracting for additional resources. VA Veteran outreach costs are based on current registry programs (e.g. Agent Orange, Gulf War) within the Office of Public Health.

Table: Cost Estimate

FY	Contract Costs	IT Development	Veteran Outreach	Total
2013	\$600,000	\$1,500,000 (annually for Fy13 and FY14)	\$70,000	2,170,000

**15. Explain the reason for any burden hour changes or adjustments reported in items 13 or 14 of the OMB form 83-1.**

This is a new collection and all burden hours are considered a program increase.

**16. For collections of information whose results will be published, outline plans for tabulation and publication. Address any complex analytical techniques that will be used. Provide the time schedule for the entire project, including beginning and ending dates of the collection of information, completion of report, publication dates, and other actions.**

VA will produce descriptive statistics for registry participants and will periodically provide outreach to participants as required by Pub. L. 112-260. Process metrics will be reported twice per year or quarterly. Outcome analysis is planned to occur annually. Public law does not specify an end date for this collection.

**17. If seeking approval to omit the expiration date for OMB approval of the information collection, explain the reasons that display would be inappropriate.**

VA seeks to minimize the cost to itself of collecting, processing and using the information by not displaying the expiration date. VA seeks an exemption that waives the displaying of the expiration date on this VA Form. The VA Form may be reproduced by the respondents and VA field facilities from the Internet and then stocked. If VA is required to display an expiration date, it would result in unnecessary waste of existing stock of the forms. Inclusion of the expiration date would place an unnecessary burden on the respondent (since they would find it necessary to obtain a newer version, while VA would have accepted the old one).

**18. Explain each exception to the certification statement identified in Item 19, “Certification for Paperwork Reduction Act Submissions,” of OMB 83-I.**

There are no exceptions.

**B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS**

“No statistical methods are used in this data collection.”